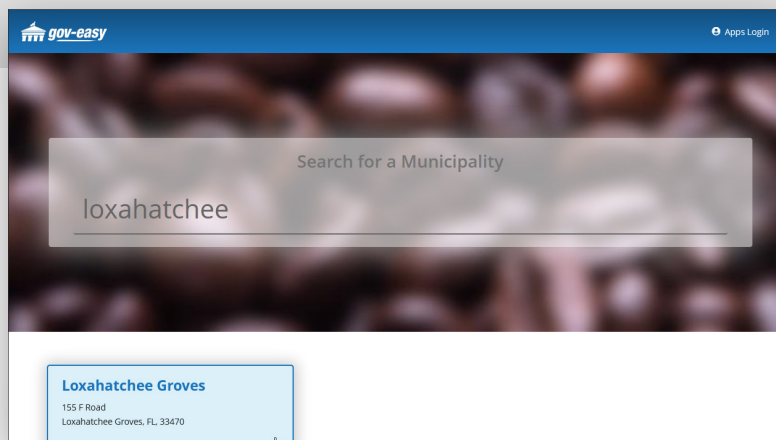# HOW TO
Make a Payment

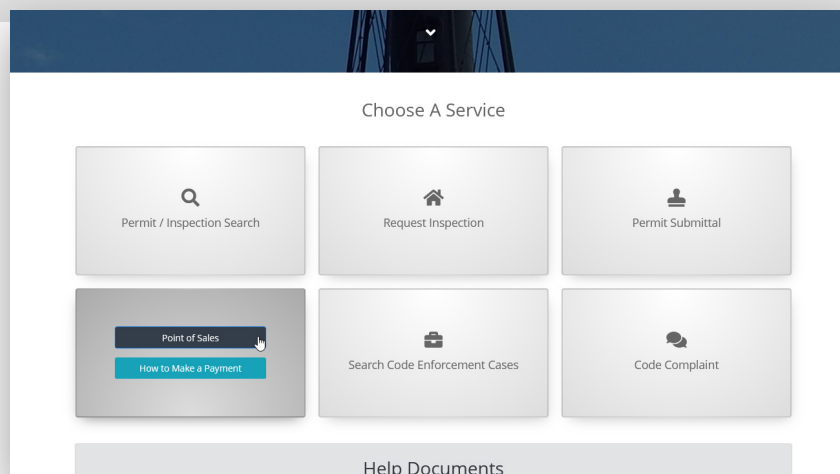Visit apps.gov-easy.com to follow the steps below.

Step 1

Type in the name of the municipality from which
you want to make payments. Select from the results below.

Step 2

On the services screen hover over "Make a Payment" and click on
"Point of Sales".

Step 3

On the Make a Payment window, enter the Application Number and click "Find"

Step 4

Select the application by clicking the checkmark in the results and you will see a list of fees associated to the application number. Confirm the fees and then click "Checkout." On the screens that follow enter payment information and complete the transaction.